

**SHRI VISHWAKARMA SKILL UNIVERSITY, DUDHOLA, PALWAL**  
**SVSU/2026/P&S/NIQ/ 4Q** Dated: 27.01.2025

**NIQ DOCUMENT**

**Subject: Invitation for Quotation for supply of items for IRAA (NTPC Project).**

Sealed quotations are invited from the manufacturers/exclusive distributors/ authorized dealers/suppliers/re-sellers for the items detailed below:

S NO	PRODUCT	QTY
1	Cotton White	100 MTR
2	Printed Fabric	300 MTR
3	Chiffon Fabric	100 MTR
4	Dobby Fabric	100 MTR
5	Machine Oil	3 box
6	Tailor Chalk	20pcs
7	Scale 12	40 pcs
8	Scale curve	40 pcs
9	Bobbin & Bobbin case	40 pcs
10	Sewing Thread Multi colors	3 box
11	Elastic 1.2 inch	50 MTR
12	Seam Ripper	40 PCS
13	Thread (Brand –Anchor etc.	480PCS
14	Safety pins	40PCS
15	Dress Matcher Pins	40PCS
16	Pin Cusion	40PCS
17	Measuring Tape	40PCS
18	Hand needle	40PCS
19	Machine Needle 18 NO	40PCS
20	Needle Threader	10PCS
21	Marker white board	4 PCS
22	Duster white board	2PCS
23	Tools Kit - Sewing Kit Box	40PCS
24	Fusing /Pasting	40 MTRS
25	Embroidery Frames 7 NO.	40PCS

For any Query contact on +91- 7496873094.

The following charges and terms may be spelt out in your offer clearly:

- i. Rates quoted shall be inclusive of all taxes, packing, forwarding, and delivery at SVSU, Dudhola, Palwal, and Haryana–121102.
- ii. GST, if applicable, shall be clearly mentioned separately in the quotation.
- iii. **Sample Approval Clause:**
- iv. **Payment Terms:** As per SVSU norms.
- v. **Delivery Period:** To be specified by the bidder.
- vi. **Guarantee/Warranty Period:** To be specified by the bidder, wherever applicable.
- vii. **After-Sales Service:** As applicable.
- viii. **Installation Charges, if any:** To be quoted separately.
- ix. **Validity Period of the Quotation:** Minimum 180 days from the date of opening of NIQ.
- x. **Bank Draft charges, if any:** To be borne by the bidder.

xi. **Miscellaneous charges** such as Packing & Forwarding, Insurance, etc., if any, shall be clearly indicated.

xii. SVSU reserves the right to accept or reject any or all NIQs, wholly or partly, and to cancel the NIQ at any stage without assigning any reason.

xiii. The sealed quotations, super-scribed with the subject "**Quotation for Sewing Machine Course Items**, complete in all respects, must reach the office of the undersigned **latest by 27.01.2026 at 17:00 hrs** at the following address:

**Deputy Registrar**  
**P&S Branch, 1st Floor, Administrative Block**  
**Shri Vishwakarma Skill University**  
**Village Dudhola, Palwal, Haryana-121102**

The quotations must be submitted in original on firm letterhead with stamp through Registered Post/Speed Post/Courier or by hand, as the procurement process is to be carried out on the basis of hard copy submissions.

*Deputy Registrar  
Procurement Office  
SVSU, Dudhola, Palwal*

**Annexure-I: Technical Bid Format (Part-I)**

Sr. No.	Particulars	To be filled in by the tenderer
1	Name of the Agency	
3	Date of establishment of the agency	
4	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
5	Whether the firm is registered under Company Act, partnership, or proprietorship. (Copies of all certificates of registration to be enclosed.)	
6	PAN/TAN Number (copy to be enclosed)	
7	Sales Tax/VAT /GST Registration Number (copy to be enclosed)	
8	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to attach in this regard.)	
9	Experience in dealing with Govt. Departments/PSU attach copies of supply orders placed on the agency)	
10	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same, is attached.	
11	Whether agency profile is attached?	
	Place: Date:	Signature of the Bidder With Office Seal

**Proforma for Financial Bids**  
(To be put in separately under Sealed Cover)

01. Name of the Company:-----

02. Address:-----  
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03. Contract No. & E-mail ID:-----

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24	Fusing /Pasting	40 MTRS	
25	Embroidery Frames 7 NO.	40PCS	

Signature(s)

Name & Address of the firm with seal